

Council Tax Discount Application

DISABLED PERSON'S REDUCTION

The person liable to pay the Council Tax should complete this form. If you need help or advice, please contact the Council Tax team on 01372 732000 or email counciltax@epsom-ewell.gov.uk

Council Tax Reference Number:	
Full name:	
Address:	
Telephone number:	
Email address:	

Name of the disabled person:	
From what date have they lived at the above property?	
What is the nature of their disability?	
Is their disability permanent?	Yes ☐ No ☐

In assessing this application, it will be necessary for an inspector to visit your property to ensure that there is a disabled resident living in the property, who needs either space for a wheelchair to be used inside the home or an additional room which is essential or of major importance because of the nature or extent of the disability.

Grounds for Application

Which of the following applies:

- | | | |
|---|------------------------------|-----------------------------|
| 1. You have a room which is not a bathroom, kitchen or toilet and which is predominantly used by and required for meeting the needs of the disabled person | Yes ☐ | No ☐ |
| 2. You have a second bathroom or kitchen required for meeting the needs of the disabled person | Yes ☐ | No ☐ |
| 3. The disabled person requires the use of a wheelchair inside the home | Yes ☐ | No ☐ |

Please provide a letter from a doctor or other qualified professional, such as an occupational therapist or social worker, confirming that the disabled resident needs the extra space or room because of the nature or extent of their disability.

Declaration

Please sign below to confirm that the information given on this form is correct and that you understand that you must notify us immediately if you believe that you are no longer eligible for this discount. Failure to do so may result in a large, backdated bill if it later transpires that you are no longer entitled to the discount as part of our annual review process.

Signature: **Date:**

Please note, we are only able to backdate the discount to the beginning of the financial year in which the application is made.

This form should be returned to the Council's offices at Town Hall, The Parade, Epsom, Surrey, KT18 5BY or sent via email to counciltax@epsom-ewell.gov.uk

DATA PROTECTION

Your personal information will be held and used in accordance with the requirements of the Data Protection Act 2018.

This Authority is under a duty to protect the public funds that it administers and, to this end, may use the information you have provided on this form within this Authority for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing and administering public funds, solely for these purposes.

IMPORTANT

You do not have to complete this form unless you wish to claim a discount but if you provide false information, you may be subject to a penalty of £70 and prosecution under the Theft Act 1968.