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FOR OFFICE USE ONLY

Reference:/...../PRE
Fee Paid: £.....cheque/cash
Date:
Received:.....
Cheque drawn by:
Income Code: **dev01/zd057**

Request for pre-application planning advice

Please complete all sections of the form and use BLOCK CAPITALS

1 Address of proposed development site

Address.....
..... Postcode

2 Agent Details

Name..... Address.....
.....Postcode.....
Tel..... Email.....

3 Applicant/ Developer Details

Name..... Company Name.....
Address.....
..... Postcode.....
Tel Email

4 Description of Proposed Development (continue on separate page if necessary)

.....
.....
.....

5 Attached Information - please complete or tick boxes as necessary to confirm that all this information is provided:

Current use(s) of the site:

.....
.....

☐ 1:1250 site plan (Available from Ordnance Survey or Agents)

☐ Photographs/sketch drawings together with drawings of the site as existing and surroundings

☐ Sketch drawings of proposals showing height and scale of development

Other supporting details and information where appropriate (e.g. Environmental Statement, Transport Assessment, Ecological Survey, etc)

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☐ Please tick the box if you feel your application contains confidential or commercially sensitive information and provide details below of why you consider this to be the case.

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6 Declaration

I confirm that pre-application advice is requested for the above proposal by:

Meeting* ☐hour(s) or Letter ☐ (please indicate as appropriate)

*Please note that meetings are not available for householder planning proposals.

I enclose a cheque (payable to 'Epsom and Ewell Borough Council') for £.....as payment for the Pre-Application Service. Please see the Schedule of Charges on the "Fees & Charges" page of the Council's website.

I understand that additional charges will apply for subsequent meetings beyond the initial response from the Council.

Name (please print)..... Signed.....

Date.....
