



BUDGET BOOK 2024/25



February 2024

CONTENTS

General Fund Summary	3
Strategy & Resources Committee	4
Environment Committee	31
Community & Wellbeing Committee	47
Licensing & Planning Policy	67
Capital Programme	71

GENERAL FUND SUMMARY

BUDGET SUMMARY	2022/23 Actual £'000	2023/24 Original Estimate £'000	2023/24 Probable Out-turn £'000	2024/25 Estimate £'000
STRATEGY & RESOURCES COMMITTEE	(184)	960	154	(118)
ENVIRONMENT COMMITTEE	5,158	4,482	4,904	4,218
COMMUNITY & WELLBEING COMMITTEE	5,210	4,829	5,149	5,509
LICENSING & PLANNING POLICY COMMITTEE	847	688	850	1,237
CAPITAL CHARGES	(2,669)	(2,669)	(2,669)	(1,941)
NET BUDGET REQUIREMENT	8,362	8,290	8,388	8,905
FINANCED BY:				
COUNCIL TAX COLLECTION FUND PRECEPT	7,090	7,361	7,361	7,636
REVENUE SUPPORT GRANT, SERVICES GRANT & CSP MINIMUM GUARANTEED FUNDING	0	333	333	207
LOWER TIER & COVID SUPPORT GRANTS	64	0	0	0
RETAINED BUSINESS RATES*	1,606	1,653	1,653	1,749
COMPENSATION FOR UNDERINDEXING THE BUSINESS RATES MULT	-	-	-	292
SURPLUS/(DEFICIT) ON PRIOR YEAR COUNCIL TAX	47	27	27	58
SURPLUS/(DEFICIT) ON PRIOR YEAR RETAINED BUSINESS RATES	(180)	(1,085)	(1,085)	(1,037)
EXTERNAL FUNDING FOR THE YEAR	8,626	8,290	8,290	8,905
GENERAL FUND RESERVE				
BALANCE BROUGHT FORWARD 1 APRIL	2,853	3,117	3,117	3,019
CONTRIBUTION TO / (FROM) GENERAL RESERVE	264	0	(98)	0
BALANCE CARRIED FORWARD 31 MARCH	3,117	3,117	3,019	3,019

GROSS TO NET BUDGET 2024/25	Gross Expenditure £'000	Gross Income £'000	Reserves to/(from) £'000	Net Expenditure £'000
STRATEGY & RESOURCES COMMITTEE	24,541	(23,239)	(1,420)	(118)
ENVIRONMENT COMMITTEE	11,791	(7,534)	(39)	4,218
COMMUNITY & WELLBEING COMMITTEE	9,557	(3,994)	(54)	5,509
LICENSING & PLANNING POLICY	2,494	(1,121)	(136)	1,237
CAPITAL CHARGES	0	(1,941)	0	(1,941)
TOTAL NET REQUIREMENT	48,383	(37,829)	(1,649)	8,905

*2024/25 retained business rates budget includes £292k projected compensation from central government, following its decisions in previous years to underindex (ie freeze, or increase by less than inflation) some business rates multipliers that are used to calculate rates payable by businesses.

STRATEGY AND RESOURCES COMMITTEE

BUDGET SUMMARY				
	2022/23	2023/24	2023/24	2024/25
	Actual	Original	Probable	Estimate
	£'000	Estimate £'000	Out-turn £'000	£'000
ELECTIONS	47	140	140	13
REGISTER OF ELECTORS	67	90	90	90
DEMOCRATIC REPRESENTATION, COUNCIL & CIVIC EXPENSES	568	632	632	649
DEMOCRATIC AND CIVIC	682	862	862	752
CONSULTATION & COMMUNICATION	25	0	0	0
CORPORATE TRAINING	60	63	63	89
CORPORATE MANAGEMENT	521	630	630	769
CORPORATE FUNCTIONS	606	693	693	858
GENERAL EXPENSES	260	1,995	1,827	590
TREASURY MANAGEMENT	(731)	(622)	(852)	(980)
EXTERNAL AUDIT	75	191	191	194
SUPERANNUATION	527	482	482	342
CORPORATE FINANCIAL MANAGEMENT	131	2,046	1,648	146
BUSINESS RATE COLLECTION	(512)	(1,202)	(1,148)	(943)
COUNCIL TAX COLLECTION	436	518	592	712
LOCAL COUNCIL TAX SUPPORT	227	324	304	331
HOUSING BENEFIT	583	492	464	60
TAX COLLECTION AND BENEFITS	734	132	212	160
LAND CHARGES	5	19	19	19
ESTATES AND PROPERTY MANAGEMENT	(2,158)	(1,907)	(1,987)	(1,566)
INVESTMENT PROPERTIES EEPIC	(1,222)	(1,410)	(1,410)	(1,453)
LAND AND PROPERTY	(3,380)	(3,317)	(3,397)	(3,019)
LOCAL ECONOMY	67	74	74	74
COMMUNITY SAFETY	97	91	93	121
CONTRACTS - BUILDING CONTROL	0	90	90	106
EMPLOYEE AND SUPPORT SERVICES	874	270	(140)	665
TOTAL NET REQUIREMENT	(184)	960	154	(118)

STRATEGY AND RESOURCES COMMITTEE

GROSS TO NET BUDGET 2024/25				
	Expenditure £'000	Gross Income £'000	Reserves to/(from) £'000	Net £'000
DEMOCRATIC AND CIVIC	993	(241)	0	752
CORPORATE FUNCTIONS	858	0	0	858
CORPORATE FINANCIAL MANAGEMENT	1,479	(1,631)	298	146
TAX COLLECTION AND BENEFITS	16,266	(15,132)	(974)	160
LAND CHARGES	121	(102)	0	19
LAND AND PROPERTY	3,650	(5,969)	(700)	(3,019)
LOCAL ECONOMY	74	0	0	74
COMMUNITY SAFETY	133	0	(12)	121
CONTRACTS - BUILDING CONTROL	106	0	0	106
EMPLOYEE AND SUPPORT SERVICES	861	(164)	(32)	665
TOTAL NET REQUIREMENT	24,541	(23,239)	(1,420)	(118)

ELECTIONS

Conducting Borough Council, County Council, Parliamentary and Police elections and any referenda that may be called.

BUDGET ANALYSIS

	2022/23 Actual £'000	2023/24 Original Estimate £'000	2023/24 Probable Out-turn £'000	2024/25 Estimate £'000
EMPLOYEES	3	35	35	105
PREMISES	1	13	13	32
SUPPLIES AND SERVICES	6	32	32	103
SUPPORT SERVICES	49	60	60	13
TOTAL EXPENDITURE	59	140	140	253
GOVERNMENT GRANTS	(26)	0	0	(240)
TOTAL INCOME	(26)	0	0	(240)
CONTRIBS TO (FROM) RESERVES	14	0	0	0
NET EXPENDITURE / (INCOME)	<u>47</u>	<u>140</u>	<u>140</u>	<u>13</u>

BUDGET VARIATIONS

	£'000	£'000
2023/24 Original Estimate	140	140
Removal of local election costs		(80)
Additional staff costs to administer Parliamentary election in 24/25	0	105
Additional costs of PCC and Parliamentary elections in 24/25	0	135
Variation in support service recharges	0	(47)
Grant funding for PCC and Parliamentary elections in 24/25	0	(240)
2023/24 Probable Out-turn	<u>140</u>	
2024/25 Original Estimate		<u>13</u>

REGISTER OF ELECTORS

Preparing, publishing and maintaining the Register of Electors.

BUDGET ANALYSIS				
	2022/23 Actual £'000	2023/24 Original Estimate £'000	2023/24 Probable Out-turn £'000	2024/25 Estimate £'000
EMPLOYEES	2	0	0	0
SUPPLIES AND SERVICES	24	38	38	38
SUPPORT SERVICES	43	53	53	53
TOTAL EXPENDITURE	69	91	91	91
SALES	(2)	(1)	(1)	(1)
TOTAL INCOME	(2)	(1)	(1)	(1)
CONTRIBS TO (FROM) RESERVES	0	0	0	0
NET EXPENDITURE / (INCOME)	<u>67</u>	<u>90</u>	<u>90</u>	<u>90</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	90	90
2023/24 Probable Out-turn	<u>90</u>	
2024/25 Original Estimate		<u>90</u>

DEMOCRATIC REPRESENTATION, COUNCIL & CIVIC EXPENSES

Managing the Council, its committees and civic activities and expenses.

BUDGET ANALYSIS				
	2022/23 Actual £'000	2023/24 Original Estimate £'000	2023/24 Probable Out-turn £'000	2024/25 Estimate £'000
TRANSPORT	5	4	5	4
SUPPLIES AND SERVICES	209	217	217	312
SUPPORT SERVICES	354	411	410	333
TOTAL EXPENDITURE	568	632	632	649
TOTAL INCOME	0	0	0	0
CONTRIBS TO (FROM) RESERVES	0	0	0	0
NET EXPENDITURE / (INCOME)	<u>568</u>	<u>632</u>	<u>632</u>	<u>649</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	632	632
Variation in pay, pension (IAS19) & support service recharges	0	(78)
Increase in member & mayoral allowances	0	95
2023/24 Probable Out-turn	<u>632</u>	
2024/25 Original Estimate		<u>649</u>

CORPORATE TRAINING

Delivering learning and development solutions across the organisation, aimed at maximising individual and corporate performance. Providing career development opportunities for staff.

BUDGET ANALYSIS

	2022/23 Actual £'000	2023/24 Original Estimate £'000	2023/24 Probable Out-turn £'000	2024/25 Estimate £'000
EMPLOYEES	33	58	58	58
SUPPLIES AND SERVICES	5	0	0	21
SUPPORT SERVICES	1	5	5	10
TOTAL EXPENDITURE	39	63	63	89
TOTAL INCOME	0	0	0	0
CONTRIBS TO (FROM) RESERVES	21	0	0	0
NET EXPENDITURE / (INCOME)	<u>60</u>	<u>63</u>	<u>63</u>	<u>89</u>

BUDGET VARIATIONS

	£'000	£'000
2023/24 Original Estimate	63	63
Variation in support service recharges	0	5
Centralisation of staff conferences budget	0	21
2023/24 Probable Out-turn	<u>63</u>	
2024/25 Original Estimate		<u>89</u>

CORPORATE MANAGEMENT

Securing the effective overall management of the Council and the efficient administration of its decision-making processes.

BUDGET ANALYSIS				
	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
SUPPLIES AND SERVICES	13	21	21	18
SUPPORT SERVICES	508	609	609	751
TOTAL EXPENDITURE	521	630	630	769
CONTRIBS TO (FROM) RESERVES	0	0	0	0
NET EXPENDITURE / (INCOME)	<u>521</u>	<u>630</u>	<u>630</u>	<u>769</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	630	630
Variation in support service recharges	0	142
Sundry variation	0	(3)
2023/24 Probable Out-turn	<u>630</u>	
2024/25 Original Estimate		<u>769</u>

GENERAL EXPENSES

Supports the Council through its banking contract, internal audit and independent tax advice.

Includes centrally held corporate contingencies to mitigate specific financial risks to the Council, such as elevated inflation, the revenue contribution to support the capital programme and New Homes Bonus..

BUDGET ANALYSIS				
	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
PREMISES	0	246	246	100
SUPPLIES AND SERVICES	344	1,721	1,553	1,087
SUPPORT SERVICES	(305)	(286)	(286)	(336)
TOTAL EXPENDITURE	39	1,681	1,513	851
GOVERNMENT GRANTS	(213)	(135)	(135)	(506)
TOTAL INCOME	(213)	(135)	(135)	(506)
CONTRIBS TO (FROM) RESERVES	434	449	449	245
NET EXPENDITURE / (INCOME)	<u>260</u>	<u>1,995</u>	<u>1,827</u>	<u>590</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	1,995	1,995
Variation in support service recharges	0	(50)
Apportionment of inflation & corporate provision to services in 2023/24	(168)	0
Reduction of inflation & corporate provision to services in 2024/25	0	(409)
Inflationary increase of insurance and internal audit fees	0	34
Removal of contingency for loss of on-street parking income	0	(250)
Reduced forecast use of property contingency	0	(146)
Increased New Homes Bonus (NHB) income	0	(363)
Transfer of NHB to reserves	0	138
New Burdens Grant funding	0	(8)
Increase in corporate projects reserve contribution to balance budget	0	(362)
Removal of drawdown from Insurance reserve	0	20
Sundry variations	0	(9)
2023/24 Probable Out-turn	<u>1,827</u>	
2024/25 Original Estimate		<u>590</u>

TREASURY MANAGEMENT

Managing the Council's debt, cash flow and investing cash reserves and surpluses.

BUDGET ANALYSIS				
	2022/23 Actual £'000	2023/24 Original Estimate £'000	2023/24 Probable Out-turn £'000	2024/25 Estimate £'000
SUPPLIES AND SERVICES	74	44	44	91
SUPPORT SERVICES	1	1	1	1
TOTAL EXPENDITURE	75	45	45	92
INTEREST	(835)	(720)	(950)	(1,125)
TOTAL INCOME	(835)	(720)	(950)	(1,125)
CONTRIBS TO (FROM) RESERVES	29	53	53	53
NET EXPENDITURE / (INCOME)	<u>(731)</u>	<u>(622)</u>	<u>(852)</u>	<u>(980)</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	(622)	(622)
Projected change in interest income, net of fund manager fees	(230)	(358)
2023/24 Probable Out-turn	<u>(852)</u>	
2024/25 Original Estimate		<u>(980)</u>

EXTERNAL AUDIT

Statutory external audit of Council's financial statements.

BUDGET ANALYSIS				
	2022/23 Actual £'000	2023/24 Original Estimate £'000	2023/24 Probable Out-turn £'000	2024/25 Estimate £'000
SUPPLIES AND SERVICES	96	191	191	194
SUPPORT SERVICES	(1)	0	0	0
TOTAL EXPENDITURE	95	191	191	194
GOVERNMENT GRANTS	(20)	0	0	0
TOTAL INCOME	(20)	0	0	0
NET EXPENDITURE / (INCOME)	<u>75</u>	<u>191</u>	<u>191</u>	<u>194</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	191	191
Change in statutory external audit fees	0	3
2023/24 Probable Out-turn	<u>191</u>	
2024/25 Original Estimate		<u>194</u>

SUPERANNUATION

Making revenue payments in respect of the Council's pension liabilities as calculated by the scheme actuary.

BUDGET ANALYSIS

	2022/23 Actual £'000	2023/24 Original Estimate £'000	2023/24 Probable Out-turn £'000	2024/25 Estimate £'000
EMPLOYEES	(438)	(438)	(438)	(521)
SUPPLIES AND SERVICES	965	920	920	863
TOTAL EXPENDITURE	527	482	482	342
NET EXPENDITURE / (INCOME)	<u>527</u>	<u>482</u>	<u>482</u>	<u>342</u>

BUDGET VARIATIONS

	£'000	£'000
2023/24 Original Estimate	482	482
Apportionment of pension contributions to services	0	(83)
Decrease in pension deficit contributions as per actuary	0	(57)
2023/24 Probable Out-turn	<u>482</u>	
2024/25 Original Estimate		<u>342</u>

BUSINESS RATE COLLECTION

Levying, collection and recovery of Business Rates.

BUDGET ANALYSIS	2022/23	2023/24	2023/24	2024/25
	Actual	Original Estimate	Probable Out-turn	Estimate
	£'000	£'000	£'000	£'000
EMPLOYEES	92	92	145	145
SUPPLIES AND SERVICES	6	12	12	12
SUPPORT SERVICES	35	41	42	130
TOTAL EXPENDITURE	133	145	199	287
GOVERNMENT GRANTS	(92)	(90)	(90)	(80)
CONTRIBS FROM OTHER AGENCIES	(13)	(12)	(12)	(21)
FEES AND CHARGES	(10)	(5)	(5)	(5)
RETAINED RATES	0	(150)	(150)	(150)
TOTAL INCOME	(115)	(257)	(257)	(256)
CONTRIBS TO (FROM) RESERVES	(530)	(1,090)	(1,090)	(974)
NET EXPENDITURE / (INCOME)	<u>(512)</u>	<u>(1,202)</u>	<u>(1,148)</u>	<u>(943)</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	(1,202)	(1,202)
Variation in pay, pension (IAS19) & support service recharges	54	142
Change in contribution from business rates equalisation reserve	0	116
Sundry variations	0	1
2023/24 Probable Out-turn	<u>(1,148)</u>	
2024/25 Original Estimate		<u>(943)</u>

COUNCIL TAX COLLECTION

Levying, collection and recovery of Council Tax.

BUDGET ANALYSIS				
	2022/23 Actual £'000	2023/24 Original Estimate £'000	2023/24 Probable Out-turn £'000	2024/25 Estimate £'000
EMPLOYEES	384	384	459	459
SUPPLIES AND SERVICES	7	46	46	46
SUPPORT SERVICES	197	234	234	357
TOTAL EXPENDITURE	588	664	739	862
CONTRIBS FROM OTHER AGENCIES	0	0	0	(9)
FEES AND CHARGES	(146)	(147)	(147)	(141)
TOTAL INCOME	(152)	(147)	(147)	(150)
CONTRIBS TO (FROM) RESERVES	0	0	0	0
NET EXPENDITURE / (INCOME)	<u>436</u>	<u>518</u>	<u>592</u>	<u>712</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	518	518
Variation in pay, pension (IAS19) & support service recharges	75	198
Sundry variations	(1)	(4)
2023/24 Probable Out-turn	<u>592</u>	
2024/25 Original Estimate		<u>712</u>

LOCAL COUNCIL TAX SUPPORT

Administration of local council tax support to residents.

BUDGET ANALYSIS				
	2022/23	2023/24	2023/24	2024/25
	Actual	Original	Probable	Estimate
	£'000	Estimate	Out-turn	£'000
EMPLOYEES	181	181	160	160
SUPPLIES AND SERVICES	0	33	34	34
SUPPORT SERVICES	93	110	110	137
TOTAL EXPENDITURE	274	324	304	331
GOVERNMENT GRANTS	(47)	0	0	0
TOTAL INCOME	(47)	0	0	0
CONTRIBS TO (FROM) RESERVES	0	0	0	0
NET EXPENDITURE / (INCOME)	<u>227</u>	<u>324</u>	<u>304</u>	<u>331</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	324	324
Variation in pay, pension (IAS19) & support service recharges	(20)	6
Sundry variances	0	1
2023/24 Probable Out-turn	<u>304</u>	
2024/25 Original Estimate		<u>331</u>

HOUSING BENEFIT

Administration of housing benefits.

BUDGET ANALYSIS	2022/23	2023/24	2023/24	2024/25
	Actual	Original Estimate	Probable Out-turn	Estimate
	£'000	£'000	£'000	£'000
EMPLOYEES	246	246	218	219
SUPPLIES AND SERVICES	327	23	65	65
BENEFIT PAYMENTS	15,868	14,314	14,314	14,314
SUPPORT SERVICES	492	596	596	188
TOTAL EXPENDITURE	16,933	15,179	15,193	14,786
GOVERNMENT GRANTS	(15,325)	(14,687)	(14,726)	(14,726)
FEES AND CHARGES	(842)	0	0	0
TOTAL INCOME	(16,440)	(14,687)	(14,726)	(14,726)
CONTRIBS TO (FROM) RESERVES	90	0	(3)	0
NET EXPENDITURE / (INCOME)	<u>583</u>	<u>492</u>	<u>464</u>	<u>60</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	492	492
Variation in pay, pension (IAS19) & support service recharges	(28)	(435)
Allocation of service review saving	29	29
Regulation changes expenses	13	13
Change in estimated housing benefit payments and recovery	(39)	(39)
Contribution from reserves	(3)	0
2023/24 Probable Out-turn	<u>464</u>	
2024/25 Original Estimate		<u>60</u>

LAND CHARGES

Producing a Local Authority Search (LLC1 and CON29) that provides information on the land being searched, usually requested when a property is being bought.

BUDGET ANALYSIS				
	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
SUPPLIES AND SERVICES	24	25	25	25
SUPPORT SERVICES	79	96	96	96
TOTAL EXPENDITURE	103	121	121	121
FEES AND CHARGES	(98)	(102)	(102)	(102)
TOTAL INCOME	(98)	(102)	(102)	(102)
CONTRIBS TO (FROM) RESERVES	0	0	0	0
NET EXPENDITURE / (INCOME)	<u>5</u>	<u>19</u>	<u>19</u>	<u>19</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	19	19
No Variations	0	0
2023/24 Probable Out-turn	<u>19</u>	
2024/25 Original Estimate		<u>19</u>

ESTATES AND PROPERTY MANAGEMENT

Providing an estates and property management service within the Council.

BUDGET ANALYSIS				
	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
PREMISES	558	817	1,113	723
SUPPLIES AND SERVICES	896	579	588	585
SUPPORT SERVICES	132	154	154	145
CAPITAL CHARGES	403	412	412	367
TOTAL EXPENDITURE	1,989	1,962	2,267	1,820
GOVERNMENT GRANTS	(12)	0	0	0
CONTRIBS FROM OTHER AGENCIES	(246)	0	0	0
FEES AND CHARGES	(23)	(15)	(15)	(15)
RENTS	(5,696)	(2,727)	(2,783)	(3,371)
TOTAL INCOME	(5,977)	(2,742)	(2,798)	(3,386)
CONTRIBS TO (FROM) RESERVES	1,830	(1,127)	(1,456)	0
NET EXPENDITURE / (INCOME)	<u>(2,158)</u>	<u>(1,907)</u>	<u>(1,987)</u>	<u>(1,566)</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	(1,907)	(1,907)
Variation in pay, pension (IAS19) & support service recharges	0	(9)
Change in premises related expenses	296	(94)
Change in capital charges	0	(45)
Changes to rental income following rent reviews & re-basing projections	(56)	(644)
Change in contributions to/from reserves	(329)	1,127
Sundry variations	9	6
2023/24 Probable Out-turn	<u>(1,987)</u>	
2024/25 Original Estimate		<u>(1,566)</u>

INVESTMENT PROPERTIES EEPIC

Managing the Council's property company including debt repayments and dividend income.

BUDGET ANALYSIS

	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
SUPPLIES AND SERVICES	1,113	1,113	1,113	1,113
CAPITAL CHARGES	683	700	700	717
TOTAL EXPENDITURE	1,796	1,813	1,813	1,830
CONTRIBS FROM OTHER AGENCIES	(120)	(128)	(128)	(149)
INTEREST & DIVIDEND	(2,412)	(3,095)	(3,095)	(2,434)
TOTAL INCOME	(2,532)	(3,223)	(3,223)	(2,583)
CONTRIBS TO (FROM) RESERVES	(486)	0	0	(700)
NET EXPENDITURE / (INCOME)	<u>(1,222)</u>	<u>(1,410)</u>	<u>(1,410)</u>	<u>(1,453)</u>

BUDGET VARIATIONS

	£'000	£'000
2023/24 Original Estimate	(1,410)	(1,410)
Change in contributions to/(from) Property Income Reserve	0	(700)
Increase in Minimum Revenue Provision	0	17
Decrease in EEPIC dividend	0	661
Inflationary increase of overheads charged to EEPIC	0	(21)
2023/24 Probable Out-turn	<u>(1,410)</u>	
2024/25 Original Estimate		<u>(1,453)</u>

ECONOMIC DEVELOPMENT

Promoting economic development in the Borough directly and by complementing the work of other agencies.

BUDGET ANALYSIS				
	2022/23 Actual £'000	2023/24 Original Estimate £'000	2023/24 Probable Out-turn £'000	2024/25 Estimate £'000
PREMISES	33	8	8	8
SUPPLIES AND SERVICES	47	52	52	52
SUPPORT SERVICES	12	14	14	14
TOTAL EXPENDITURE	98	74	74	74
TOTAL INCOME	0	0	0	0
CONTRIBS TO (FROM) RESERVES	(31)	0	0	0
NET EXPENDITURE / (INCOME)	<u>67</u>	<u>74</u>	<u>74</u>	<u>74</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	74	74
No variations	0	0
2023/24 Probable Out-turn	<u>74</u>	
2024/25 Original Estimate		<u>74</u>

COMMUNITY SAFETY

Enhancing Community Safety in the Borough. From 2024/25 this budget has moved to this Committee from Environment Committee, as the Crime & Disorder responsibilities now sit within a separate committee and not within Environment.

BUDGET ANALYSIS

	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
EMPLOYEES	48	48	50	50
PREMISES	65	32	32	39
TRANSPORT	4	4	4	5
SUPPLIES AND SERVICES	33	8	16	10
SUPPORT SERVICES	10	11	11	29
TOTAL EXPENDITURE	160	103	113	133
INCOME	(226)	0	0	0
CONTRIBS TO (FROM) RESERVES	163	(12)	(20)	(12)
NET EXPENDITURE / (INCOME)	<u>97</u>	<u>91</u>	<u>93</u>	<u>121</u>

BUDGET VARIATIONS

	£'000	£'000
2023/24 Original Estimate	91	91
Variation in pay, pension (IAS19) & support service recharges	2	20
Community safety review	8	0
Community safety reserve funding of review	(8)	0
Sundry variations	0	10
2023/24 Probable Out-turn	<u>93</u>	
2024/25 Original Estimate		<u>121</u>

BUILDING CONTROL CONTRACT

This budget is for the building control contract with Elmbridge Building Control Services.

BUDGET ANALYSIS				
	2022/23 Actual £'000	2023/24 Original Estimate £'000	2023/24 Probable Out-turn £'000	2024/25 Estimate £'000
SUPPLIES AND SERVICES	0	90	90	106
TOTAL EXPENDITURE	0	90	90	106
TOTAL INCOME	0	0	0	0
CONTRIBS TO (FROM) RESERVES	0	0	0	0
NET EXPENDITURE / (INCOME)	<u>0</u>	<u>90</u>	<u>90</u>	<u>106</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	90	90
Inflationary increase for 23/24 and 24/25	0	16
2023/24 Probable Out-turn	<u>90</u>	
2024/25 Original Estimate		<u>106</u>

CENTRAL SUPPORT SERVICES

These budgets include HR, Corporate Assurance, Financial Services, IT, Legal, Customer Services & Communications, Programme Officer team - central services which must be apportioned out to other services, in accordance with CIPFA accounting standards.

Budgets for the internal accounting recharges are still being finalised at the draft budget book stage, but will be reflected in the final budget book. The internal accounting recharges have no impact on a Committee's discretionary expenditure budgets, and nil impact on the General Fund overall.

BUDGET ANALYSIS				
	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
EMPLOYEES	4,210	4,490	4,587	4,517
SUPPLIES AND SERVICES	1,067	1,235	1,133	1,383
SUPPORT SERVICE RECHARGES	(4,674)	(5,742)	(5,743)	(6,060)
CAPITAL CHARGES	135	135	135	231
TOTAL EXPENDITURE	739	118	112	71
GOVERNMENT GRANTS	0	0	(5)	(10)
CONTRIBS FROM OTHER AGENCIES	(24)	(28)	(28)	0
FEES AND CHARGES	(17)	(57)	(56)	(28)
RENTS	(11)	(1)	(1)	(1)
TOTAL INCOME	(52)	(86)	(90)	(39)
CONTRIBS TO (FROM) RESERVES	(32)	(32)	(84)	(32)
NET EXPENDITURE / (INCOME)	<u>655</u>	<u>0</u>	<u>(62)</u>	<u>0</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	0	0
Variation in pay, pension (IAS19) & support service recharges	96	(291)
Removal of recharge for Information Officer	0	28
Allocation of service saving review	19	19
Contact Centre restructure service saving	0	(30)
Centralisation of officer conference budgets	0	(19)
Salary sacrifice scheme ending	0	(20)
Increased IT license costs	0	308
Change in capital charges	0	96
Changes in supplies and services costs (legal services model)	(111)	(111)
Changes in contributions from reserves	(52)	0
Salary sacrifice scheme ending	0	20
Sundry variations	(14)	0
2023/24 Probable Out-turn	<u>(62)</u>	
2024/25 Original Estimate		<u>0</u>

OPERATIONAL SUPPORT SERVICES

Central support budgets for Revenue & Benefits , which are then apportioned between council tax collection, business rates collection and housing benefits administration.

BUDGET ANALYSIS				
	2022/23 Actual £'000	2023/24 Original Estimate £'000	2023/24 Probable Out-turn £'000	2024/25 Estimate £'000
EMPLOYEES	35	6	98	5
SUPPLIES AND SERVICES	147	(6)	(5)	(5)
TOTAL EXPENDITURE	182	0	93	0
TOTAL INCOME	(25)	0	0	0
CONTRIBS TO (FROM) RESERVES	(59)	0	(31)	0
NET EXPENDITURE / (INCOME)	<u>98</u>	<u>0</u>	<u>62</u>	<u>0</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	0	0
Variation in Employee costs	92	(1)
Use of reserves to fund temporary staff	(31)	0
Sundry variations	1	1
2023/24 Probable Out-turn	<u>62</u>	
2024/25 Original Estimate		<u>0</u>

TOWN HALL

Town Hall operating income and expenditure.

BUDGET ANALYSIS				
	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
EMPLOYEES	116	112	136	136
PREMISES	532	439	467	554
TRANSPORT	1	0	0	0
SUPPLIES AND SERVICES	96	125	125	119
SUPPORT SERVICE RECHARGES	(597)	(590)	(590)	(832)
CAPITAL CHARGES	206	206	206	113
TOTAL EXPENDITURE	354	292	344	90
FEES AND CHARGES	(106)	(112)	(112)	(58)
RENTS	(150)	(122)	(122)	(67)
TOTAL INCOME	(256)	(234)	(234)	(125)
NET EXPENDITURE / (INCOME)	<u>97</u>	<u>57</u>	<u>109</u>	<u>(35)</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	57	57
Variation in pay, pension (IAS19) & support service recharges	24	(218)
Increased contract cleaning costs	22	22
Reduced rental income from SCC	0	55
Reduced service charge income from SCC	0	54
Sundry variations	6	(5)
2023/24 Probable Out-turn	<u>109</u>	
2024/25 Original Estimate		<u>(35)</u>

LONGMEAD DEPOT

Longmead Depot operating income and expenditure.

BUDGET ANALYSIS				
	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
PREMISES	135	92	93	106
SUPPLIES AND SERVICES	3	3	3	4
SUPPORT SERVICE RECHARGES	(135)	(135)	(135)	(134)
CAPITAL CHARGES	58	58	58	14
TOTAL EXPENDITURE	61	18	19	(10)
TOTAL INCOME	0	0	0	0
CONTRIBS TO (FROM) RESERVES	0	0	0	0
NET EXPENDITURE / (INCOME)	<u>61</u>	<u>18</u>	<u>19</u>	<u>(10)</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	18	18
Variation in pay, pension (IAS19) & support service recharges	0	1
Reallocation of capital charges	0	(44)
Increased utilities costs	0	14
Sundry variations	1	1
2023/24 Probable Out-turn	<u>19</u>	
2024/25 Original Estimate		<u>(10)</u>

SALARIES PROVISIONS

Central budget for pay inflation, pay progression and the vacancy provision.

BUDGET ANALYSIS				
	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
EMPLOYEES	61	195	(268)	710
TOTAL EXPENDITURE	61	195	(268)	710
GOVERNMENT GRANTS	(98)	0	0	0
TOTAL INCOME	(98)	0	0	0
CONTRIBS TO (FROM) RESERVES	0	0	0	0
NET EXPENDITURE / (INCOME)	<u>(37)</u>	<u>195</u>	<u>(268)</u>	<u>710</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	195	195
Pay award and NI funding apportioned to services	(212)	515
Vacancy provision	(251)	0
2023/24 Probable Out-turn	<u>(268)</u>	
2024/25 Original Estimate		<u>710</u>

SALARY CONTROL

BUDGET ANALYSIS	2023/24 Estimate * £'000	Budgeted Staff FTE*	2024/25 Estimate * £'000	Budgeted Staff FTE*
CHIEF EXECUTIVE'S GROUP	490	6.5	463	6.5
COMMUNICATIONS	140	3.9	155	4.0
HUMAN RESOURCES	264	6.1	251	5.8
FINANCIAL SERVICES	535	12.6	521	12.0
REVENUES & BENEFITS	692	25.1	751	22.6
ICT	585	13.3	544	12.8
LEGAL & DEMOCRATIC SERVICES	313	8.0	356	8.0
PROPERTY & VENUES	278	4.8	275	4.8
CUSTOMER SERVICES & BUSINESS SUPPORT	623	20.4	549	18.6
HOUSING & ENVIRONMENTAL SERVICES	1,684	52.2	1,676	48.1
OPERATIONAL SERVICES	3,432	131.7	3,631	132.2
PLACE DEVELOPMENT	996	25.0	1,178	27.6
CORPORATE ASSURANCE	388	8.9	336	8.4
GENERAL FUND TOTAL	10,420	318.4	10,686	311.4
Employers NI & Pension Contributions	2,657		2,891	
Agency Budget	402		415	
Casuals Budget	65		95	
Overtime Budgets	84		86	
Total Direct Employee Budgets	13,628		14,173	

*Figures are based on a snapshot of the Establishment at November 2022 and November 2023

ENVIRONMENT COMMITTEE

BUDGET SUMMARY				
	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
CONTRACT MANAGEMENT	280	87	197	(109)
CAR PARKS	(1,138)	(1,732)	(1,466)	(2,453)
ON STREET PARKING	(3)	0	0	0
CAR PARKING	(1,141)	(1,732)	(1,466)	(2,453)
COUNTRYSIDE, PARKS & OPEN SPACES	2,240	2,186	2,189	2,389
ALLOTMENTS	13	16	17	16
PARKS & OPEN SPACES	2,253	2,202	2,206	2,405
BOROUGH CLEANSING	874	929	952	1,205
GRAFFITI REMOVAL	38	42	41	47
LAND DRAINAGE	78	86	85	86
DOMESTIC & TRADE WASTE COLLECTION	2,091	2,163	2,242	2,300
MARKETS	(9)	(41)	(40)	(22)
HIGHWAYS	353	354	354	375
CEMETERY	(239)	(281)	(276)	(269)
CLOSED CHURCHYARDS	24	25	24	27
ENVIRONMENTAL SERVICES	3,210	3,277	3,382	3,749
ENVIRONMENTAL HEALTH	556	648	585	626
TOTAL NET REQUIREMENT	5,158	4,482	4,904	4,218

ENVIRONMENT COMMITTEE

GROSS TO NET BUDGET 2024/25				
	Gross Expenditure £'000	Gross Income £'000	Reserves to/(from) £'000	Net £'000
CONTRACT MANAGEMENT	(77)	(36)	4	(109)
CAR PARKING	2,199	(4,653)	1	(2,453)
PARKS & OPEN SPACES	2,834	(369)	(60)	2,405
ENVIRONMENTAL SERVICES	6,192	(2,459)	16	3,749
ENVIRONMENTAL HEALTH	643	(17)	0	626
TOTAL NET REQUIREMENT	11,791	(7,534)	(39)	4,218

CONTRACT MANAGEMENT

This budget includes the Council's grounds maintenance teams, which are then apportioned to relevant services.

The budget also includes provisions for managing the following external contracts;

- Vehicle fleet, used across services including refuse collection, countryside/parks maintenance and street cleansing.
- Tree maintenance across the Borough.

BUDGET ANALYSIS				
	2022/23	2023/24	2023/24	2024/25
	Actual	Original	Probable	Estimate
	£'000	Estimate £'000	Out-turn £'000	£'000
EMPLOYEES	1,226	1,143	1,240	1,139
PREMISES	(1,096)	(1,045)	(1,032)	(1,429)
TRANSPORT	220	174	174	162
SUPPLIES AND SERVICES	189	(48)	(48)	33
SUPPORT SERVICES	(212)	(202)	(202)	(61)
CAPITAL CHARGES	75	75	75	79
TOTAL EXPENDITURE	402	97	207	(77)
FEES AND CHARGES	(116)	(22)	(21)	(36)
TOTAL INCOME	(116)	(22)	(21)	(36)
CONTRIBS TO (FROM) RESERVES	(6)	12	12	4
NET EXPENDITURE / (INCOME)	<u>280</u>	<u>87</u>	<u>197</u>	<u>(109)</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	87	87
Variation in pay, pension (IAS19) & support service recharges	97	137
Increased recharge of grounds maintenance services	0	(390)
Allocation of verge cutting saving	0	63
Inflationary increase of tree maintenance contract	13	13
Sundry variations	0	(19)
2023/24 Probable Out-turn	<u>197</u>	
2024/25 Original Estimate		<u>(109)</u>

CAR PARKS

Providing off-street public car parking in the Borough.

BUDGET ANALYSIS				
	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
EMPLOYEES	221	493	376	376
PREMISES	964	838	839	901
TRANSPORT	10	8	13	14
SUPPLIES AND SERVICES	294	0	177	550
SUPPORT SERVICES	320	462	530	214
CAPITAL CHARGES	624	624	624	144
TOTAL EXPENDITURE	2,433	2,425	2,559	2,199
SALES	(87)	(30)	(30)	(56)
FEES AND CHARGES	(3,386)	(4,087)	(3,956)	(4,560)
RENTS	(89)	(30)	(30)	(27)
RECHARGES	(10)	(11)	(10)	(10)
INCOME	(3,572)	(4,158)	(4,026)	(4,653)
CONTRIBS TO (FROM) RESERVES	1	1	1	1
NET EXPENDITURE / (INCOME)	<u>(1,138)</u>	<u>(1,732)</u>	<u>(1,466)</u>	<u>(2,453)</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	(1,732)	(1,732)
Variation in pay, pension (IAS19) & support service recharges	(117)	(365)
Inflationary increase in electricity costs	0	61
Allocation of additional savings budget from 23/24	0	223
Allocated savings from reduced costs due to end of contract with SCC	290	290
Reallocation of capital charges	0	(480)
Allocation of additional income for 23/24	0	(223)
Increase in fees and charges income for 24/25	0	(237)
Adverse variance of income	78	0
Sundry variances	15	10
2023/24 Probable Out-turn	<u>(1,466)</u>	
2024/25 Original Estimate		<u>(2,453)</u>

ON STREET PARKING

Up to 2022/23, the Council operated on-street parking enforcement across the Borough on behalf of Surrey County Council.

From 2023/24, this responsibility has been taken back by Surrey County Council.

BUDGET ANALYSIS				
	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
EMPLOYEES	205	0	0	0
TRANSPORT	8	0	0	0
SUPPLIES AND SERVICES	44	0	0	0
SUPPORT SERVICES	120	0	0	0
CAPITAL CHARGES	0	0	0	0
TOTAL EXPENDITURE	377	0	0	0
FEES AND CHARGES	(380)	0	0	0
INCOME	(380)	0	0	0
CONTRIBS TO (FROM) RESERVES	0	0	0	0
NET EXPENDITURE / (INCOME)	<u>(3)</u>	<u>0</u>	<u>0</u>	<u>0</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	0	0
2023/24 Probable Out-turn	<u>0</u>	
2024/25 Original Estimate		<u>0</u>

COUNTRYSIDE, PARKS & OPEN SPACES

To manage and protect safe use of the Borough's countryside, parks and open spaces, including Hook Road Arena.

To protect and enhance biodiversity whilst at the same time meeting the need to provide good/safe public access.

BUDGET ANALYSIS				
	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
EMPLOYEES	525	525	545	545
PREMISES	1,222	1,182	1,165	1,499
TRANSPORT	47	45	45	45
SUPPLIES AND SERVICES	130	131	131	135
SUPPORT SERVICES	245	296	296	335
CAPITAL CHARGES	374	374	374	218
TOTAL EXPENDITURE	2,543	2,553	2,556	2,777
CONTRIBS FROM OTHER AGENCIES	(32)	(40)	(40)	(8)
SALES	0	(2)	(2)	(2)
FEES AND CHARGES	(216)	(252)	(252)	(276)
RENTS	(31)	(40)	(40)	(42)
TOTAL INCOME	(279)	(334)	(334)	(328)
CONTRIBS TO (FROM) RESERVES	(24)	(33)	(33)	(60)
NET EXPENDITURE / (INCOME)	<u>2,240</u>	<u>2,186</u>	<u>2,189</u>	<u>2,389</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	2,186	2,186
Variation in pay, pension (IAS19) & support service recharges	20	59
Increase in grounds maintenance recharge	0	302
Reallocation of cleaning costs	(17)	(17)
Reallocation of capital charges	0	(156)
Inflationary increase in utility costs	0	30
Reduced grant income	0	32
Increased contribution from reserves to offset reduced grant	0	(27)
Income from increased tariffs	0	(16)
Sundry variances	0	(4)
2023/24 Probable Out-turn	<u>2,189</u>	
2024/25 Original Estimate		<u>2,389</u>

ALLOTMENTS

Managing allotments, whilst supporting the needs of allotment holders.

BUDGET ANALYSIS

	2022/23 Actual £'000	2023/24 Original Estimate £'000	2023/24 Probable Out-turn £'000	2024/25 Estimate £'000
EMPLOYEES	10	10	10	10
PREMISES	15	18	19	20
SUPPORT SERVICES	22	27	27	27
TOTAL EXPENDITURE	47	55	56	57
RENTS	(34)	(39)	(39)	(41)
TOTAL INCOME	(34)	(39)	(39)	(41)
NET EXPENDITURE / (INCOME)	<u>13</u>	<u>16</u>	<u>17</u>	<u>16</u>

BUDGET VARIATIONS

	£'000	£'000
2023/24 Original Estimate	16	16
Increased income from tariffs/volumes	0	(2)
Sundry Variations	1	2
2023/24 Probable Out-turn	<u>17</u>	
2024/25 Original Estimate		<u>16</u>

BOROUGH CLEANSING

To provide an efficient and effective cleansing service for all adopted public highways and other Council owned land. To ensure that all areas are kept clean in accordance with the standards specified by the Environmental Protection Act 1990 as amended by the Cleaner Neighbourhoods.

BUDGET ANALYSIS

	2022/23 Actual £'000	2023/24 Original Estimate £'000	2023/24 Probable Out-turn £'000	2024/25 Estimate £'000
EMPLOYEES	651	666	688	688
TRANSPORT	196	218	218	222
SUPPLIES AND SERVICES	(145)	(139)	(139)	(139)
RECHARGES TO SERVICES	0	0	0	0
SUPPORT SERVICES	94	108	109	377
CAPITAL CHARGES	77	77	77	58
TOTAL EXPENDITURE	873	930	953	1,206
FEES AND CHARGES	0	(3)	(3)	(3)
INCOME	0	(3)	(3)	(3)
CONTRIBS TO (FROM) RESERVES	1	2	2	2
NET EXPENDITURE / (INCOME)	<u>874</u>	<u>929</u>	<u>952</u>	<u>1,205</u>

BUDGET VARIATIONS

	£'000	£'000
2023/24 Original Estimate	929	929
Variation in pay, pension (IAS19) & support service recharges	23	291
Reallocation of capital charges	0	(19)
Sundry Variances	0	4
2023/24 Probable Out-turn	<u>952</u>	
2024/25 Original Estimate		<u>1,205</u>

GRAFFITI REMOVAL

Removal of graffiti and fly posting within the Borough.

BUDGET ANALYSIS				
	2022/23 Actual £'000	2023/24 Original Estimate £'000	2023/24 Probable Out-turn £'000	2024/25 Estimate £'000
EMPLOYEES	11	11	11	11
SUPPLIES AND SERVICES	5	6	5	5
SUPPORT SERVICES	12	15	15	15
TOTAL EXPENDITURE	38	42	41	47
INCOME	0	0	0	0
CONTRIBS TO (FROM) RESERVES	0	0	0	0
NET EXPENDITURE / (INCOME)	<u>38</u>	<u>42</u>	<u>41</u>	<u>47</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	42	42
Allocation of capital charges	0	4
Sundry variances	(1)	1
2023/24 Probable Out-turn	<u>41</u>	
2024/25 Original Estimate		<u>47</u>

DOMESTIC & TRADE WASTE COLLECTION

Managing and developing the Council's integrated domestic recycling and waste function. Managing the Council's trade recycling and waste collection service.

BUDGET ANALYSIS				
	2022/23	2023/24	2023/24	2024/25
	Actual	Original Estimate	Probable Out-turn	Estimate
	£'000	£'000	£'000	£'000
EMPLOYEES	1,538	1,463	1,543	1,563
TRANSPORT	1,039	940	940	940
SUPPLIES AND SERVICES	448	365	365	441
SUPPORT SERVICES	597	736	736	764
CAPITAL CHARGES	173	173	173	314
TOTAL EXPENDITURE	3,795	3,677	3,757	4,022
SALES	(303)	(124)	(124)	(219)
FEES AND CHARGES	(1,395)	(1,404)	(1,404)	(1,517)
INCOME	(1,698)	(1,528)	(1,528)	(1,736)
CONTRIBS TO (FROM) RESERVES	(6)	14	13	14
NET EXPENDITURE / (INCOME)	<u>2,091</u>	<u>2,163</u>	<u>2,242</u>	<u>2,300</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	2,163	2,163
Variation in pay, pension (IAS19) & support service recharges	80	128
Reallocation of capital charges	0	141
Reduced gate fees for trade waste	0	(22)
Increase in trade waste income	0	(13)
Increase in bulky waste income	0	(4)
Increase in garden waste income	0	(95)
Sundry variances	(1)	2
2023/24 Probable Out-turn	<u>2,242</u>	
2024/25 Original Estimate		<u>2,300</u>

MARKETS

Managing markets across the Borough.

BUDGET ANALYSIS				
	2022/23 Actual £'000	2023/24 Original Estimate £'000	2023/24 Probable Out-turn £'000	2024/25 Estimate £'000
EMPLOYEES	7	6	7	6
PREMISES	21	15	16	18
SUPPLIES AND SERVICES	59	57	57	57
SUPPORT SERVICES	4	5	5	5
TOTAL EXPENDITURE	91	83	85	110
FEES AND CHARGES	(94)	(123)	(123)	(131)
RENTS	(6)	(1)	(2)	(1)
INCOME	(100)	(124)	(125)	(132)
CONTRIBS TO (FROM) RESERVES	0	0	0	0
NET EXPENDITURE / (INCOME)	<u>(9)</u>	<u>(41)</u>	<u>(40)</u>	<u>(22)</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	(41)	(41)
Variation in employees and support services	1	0
Reallocation of capital charges	0	24
Increase in income	0	(7)
Sundry Variances	0	2
2023/24 Probable Out-turn	<u>(40)</u>	
2024/25 Original Estimate		<u>(22)</u>

LAND DRAINAGE

Maintaining the watercourses that run through EEBC to ensure that they are free of rubbish and debris. Ensuring banks are cut and cleared and culverts/gates are kept clear to minimise the risk of local flooding.

BUDGET ANALYSIS

	2022/23 Actual £'000	2023/24 Original Estimate £'000	2023/24 Probable Out-turn £'000	2024/25 Estimate £'000
PREMISES	58	61	60	61
SUPPORT SERVICES	20	25	25	25
TOTAL EXPENDITURE	78	86	85	86
CONTRIBS TO (FROM) RESERVES	0	0	0	0
NET EXPENDITURE / (INCOME)	<u>78</u>	<u>86</u>	<u>85</u>	<u>86</u>

BUDGET VARIATIONS

	£'000	£'000
2023/24 Original Estimate	86	86
Variation in pay, pension (IAS19) & support service recharges	(1)	0
2023/24 Probable Out-turn	<u>85</u>	
2024/25 Original Estimate		<u>86</u>

HIGHWAYS

Improving the visual appearance of the environment.

BUDGET ANALYSIS				
	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
EMPLOYEES	23	23	23	23
PREMISES	314	237	237	300
SUPPLIES AND SERVICES	22	18	18	18
SUPPORT SERVICES	91	105	105	52
TOTAL EXPENDITURE	450	383	383	404
CONTRIBS FROM OTHER AGENCIES	(77)	0	0	0
SALES	0	(1)	(1)	(1)
FEES AND CHARGES	(20)	(28)	(28)	(28)
INCOME	(97)	(29)	(29)	(29)
CONTRIBS TO (FROM) RESERVES	0	0	0	0
NET EXPENDITURE / (INCOME)	<u>353</u>	<u>354</u>	<u>354</u>	<u>375</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	354	354
Variation in pay, pension (IAS19) & support service recharges	0	(53)
Loss of income from SCC for verge cutting	0	63
Reallocation of capital charges	0	11
2023/24 Probable Out-turn	<u>354</u>	
2024/25 Original Estimate		<u>375</u>

CEMETERY

Maintaining the cemetery and administering interments, memorials, inscriptions and planting. This forms the burial service operated by the Council.

BUDGET ANALYSIS

	2022/23 Actual £'000	2023/24 Original Estimate £'000	2023/24 Probable Out-turn £'000	2024/25 Estimate £'000
EMPLOYEES	61	60	59	59
PREMISES	158	145	151	172
SUPPLIES AND SERVICES	15	13	13	14
SUPPORT SERVICES	35	40	40	45
TOTAL EXPENDITURE	269	258	263	290
FEES AND CHARGES	(508)	(539)	(539)	(559)
TOTAL INCOME	(508)	(539)	(539)	(559)
CONTRIBS TO (FROM) RESERVES	0	0	0	0
NET EXPENDITURE / (INCOME)	<u>(239)</u>	<u>(281)</u>	<u>(276)</u>	<u>(269)</u>

BUDGET VARIATIONS

	£'000	£'000
2023/24 Original Estimate	(281)	(281)
Variation in pay, pension (IAS19) & support service recharges	(1)	4
Increased grounds maintenance recharge	0	19
Inflationary increase in cleaning costs	6	6
Increased fees and charges income budget	0	(19)
Sundry variances	0	2
2023/24 Probable Out-turn	<u>(276)</u>	
2024/25 Original Estimate		<u>(269)</u>

CLOSED CHURCHYARDS

Maintaining the grounds and boundaries of the churchyards of the parish churches of St. Martin's Epsom and St. Mary's Ewell to a satisfactory standard.

BUDGET ANALYSIS

	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
EMPLOYEES	3	3	3	3
PREMISES	19	19	18	22
SUPPORT SERVICES	2	3	3	2
TOTAL EXPENDITURE	24	25	24	27
CONTRIBS TO (FROM) RESERVES	0	0	0	0
NET EXPENDITURE / (INCOME)	<u>24</u>	<u>25</u>	<u>24</u>	<u>27</u>

BUDGET VARIATIONS

	£'000	£'000
2023/24 Original Estimate	25	25
Variation in pay, pension (IAS19) & support service recharges	0	(1)
Increased grounds maintenance recharge	0	3
Sundry variances	(1)	0
2023/24 Probable Out-turn	<u>24</u>	
2024/25 Original Estimate		<u>27</u>

ENVIRONMENTAL HEALTH

Meeting the statutory duties for enforcement of legislative requirements and licensing on business and individuals and delivering business compliance support to enhance public protection and public health in a cost effective and responsible manner.

BUDGET ANALYSIS				
	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
EMPLOYEES	350	372	308	308
SUPPLIES AND SERVICES	39	33	34	31
SUPPORT SERVICES	219	262	262	304
TOTAL EXPENDITURE	608	667	604	643
CONTRIBS FROM OTHER LAs	(34)	0	0	0
FEES AND CHARGES	(20)	(19)	(19)	(17)
TOTAL INCOME	(54)	(19)	(19)	(17)
CONTRIBS TO (FROM) RESERVES	2	0	0	0
NET EXPENDITURE / (INCOME)	<u>556</u>	<u>648</u>	<u>585</u>	<u>626</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	648	648
Variation in pay, pension (IAS19) & support service recharges	16	58
Reallocation of management costs to licensing	(80)	(80)
Sundry variances	1	0
2023/24 Probable Out-turn	<u>585</u>	
2024/25 Original Estimate		<u>626</u>

COMMUNITY AND WELLBEING COMMITTEE

BUDGET SUMMARY				
	2022/23	2023/24	2023/24	2024/25
	Actual	Original	Probable	Estimate
	£'000	Estimate	Out-turn	£'000
HOUSING ADVISORY SERVICE	70	84	84	43
HOMELESSNESS	1,849	1,579	1,768	2,222
HOUSING NEEDS REGISTER	173	186	191	200
TEMPORARY ACCOMMODATION PROPERTIES	(53)	(40)	(46)	(9)
PRIVATE SECTOR HOUSING	83	44	77	121
HOUSING	2,122	1,853	2,074	2,577
MEALS AT HOME	19	6	39	32
ROUTE CALL	336	413	325	369
COMMUNITY ALARM	(14)	(20)	22	(46)
DISABLED FACILITIES GRANT	108	91	96	102
COMMUNITY SERVICES	449	490	482	457
SUPPORT FOR VOLUNTARY ORGS	239	246	246	243
HEALTH AND WELLBEING	126	217	233	265
COMMUNITY CENTRE	544	447	470	447
EPSOM PLAYHOUSE	435	338	379	367
RAINBOW LEISURE CENTRE	48	46	46	32
BOURNE HALL	586	545	585	446
MUSEUM	222	223	224	228
EWELL COURT HOUSE	72	36	22	35
SPORTS LEISURE & CULTURAL	1,363	1,188	1,256	1,108
NONSUCH PARK JOINT MANAGEMENT COMMITTEE	107	113	113	120
EPSOM & WALTON DOWNS CONSERVATORS	260	275	275	292
PRECEPTING/LEVYING BODIES	367	388	388	412
TOTAL NET REQUIREMENT	5,210	4,829	5,149	5,509

GROSS TO NET BUDGET 2024/25

	Gross Expenditure £'000	Gross Income £'000	Reserves to/(from) £'000	Net £'000
HOUSING	3,413	(791)	(45)	2,577
COMMUNITY SERVICES	1,025	(549)	(19)	457
SUPPORT FOR VOLUNTARY ORGANISATIONS	250	(7)	0	243
HEALTH AND WELLBEING	288	(12)	(11)	265
COMMUNITY CENTRES	757	(312)	2	447
SPORTS LEISURE & CULTURAL	3,412	(2,323)	19	1,108
PRECEPTING/LEVYING BODIES	412	0	0	412
TOTAL NET REQUIREMENT	9,557	(3,994)	(54)	5,509

HOUSING ADVISORY SERVICE

Providing a housing advice service free of charge to households with housing problems or queries as required under s179 of Part VII of the 1996 Housing Act, as amended by subsequent Homelessness Acts.

BUDGET ANALYSIS

	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
SUPPLIES AND SERVICES	4	4	4	2
SUPPORT SERVICES	66	80	80	41
TOTAL EXPENDITURE	70	84	84	43
CONTRIBS TO (FROM) RESERVES	0	0	0	0
NET EXPENDITURE / (INCOME)	<u>70</u>	<u>84</u>	<u>84</u>	<u>43</u>

BUDGET VARIATIONS

	£'000	£'000
2023/24 Original Estimate	84	84
Variation in pay, pension (IAS19) & support service recharges	0	(39)
Centralisation of conference and seminar budgets	0	(2)
2023/24 Probable Out-turn	<u>84</u>	
2024/25 Original Estimate		<u>43</u>

HOMELESSNESS

Discharging the Council's duties in supporting the homeless under the Homelessness Reduction Act.

BUDGET ANALYSIS				
	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
EMPLOYEES	458	516	543	505
PREMISES	374	193	192	193
SUPPLIES AND SERVICES	2,609	1,925	2,124	2,674
THIRD PARTY PAYMENTS	3	0	0	0
TRANSFER PAYMENTS	(489)	(421)	(421)	(646)
SUPPORT SERVICES	67	78	78	208
TOTAL EXPENDITURE	3,022	2,291	2,516	2,934
GOVERNMENT GRANTS	(968)	(559)	(559)	(559)
CONTRIBS FROM OTHER AGENCIES	(736)	(21)	(21)	(21)
FEES AND CHARGES	(30)	0	0	0
RENTS	(109)	(87)	(87)	(87)
TOTAL INCOME	(1,843)	(667)	(667)	(667)
CONTRIBS TO (FROM) RESERVES	670	(45)	(81)	(45)
NET EXPENDITURE / (INCOME)	<u>1,849</u>	<u>1,579</u>	<u>1,768</u>	<u>2,222</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	1,579	1,579
Variation in pay, pension (IAS19) & support service recharges	27	119
Budget increase to 70 households	0	590
Additional expenditure on Temporary Accommodation	198	0
Increased Housing Association Management Fees	0	159
Increased Housing Benefit income	0	(225)
Movement in contribution from reserves	(36)	0
2023/24 Probable Out-turn	<u>1,768</u>	
2024/25 Original Estimate		<u>2,222</u>

HOUSING NEEDS REGISTER

Operating a Housing Needs Register for the Borough, which complies with the requirements of the Part 6 of 1996 Housing Act, as amended and extended by subsequent Homelessness Acts, reflecting local need and prioritising applicants fairly according to housing need.

BUDGET ANALYSIS

	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
EMPLOYEES	115	115	120	121
SUPPLIES AND SERVICES	4	7	7	6
SUPPORT SERVICES	54	64	64	73
TOTAL EXPENDITURE	173	186	191	200
TOTAL INCOME	0	0	0	0
CONTRIBS TO (FROM) RESERVES	0	0	0	0
NET EXPENDITURE / (INCOME)	<u>173</u>	<u>186</u>	<u>191</u>	<u>200</u>

BUDGET VARIATIONS

	£'000	£'000
2023/24 Original Estimate	186	186
Variation in pay, pension (IAS19) & support service recharges	5	15
Centralisation of conference and seminar budgets	0	(1)
2023/24 Probable Out-turn	<u>191</u>	
2024/25 Original Estimate		<u>200</u>

TEMPORARY ACCOMMODATION PROPERTIES

Council owned properties rented out for temporary accommodation.

BUDGET ANALYSIS

	2022/23 Actual £'000	2023/24 Original Estimate £'000	2023/24 Probable Out-turn £'000	2024/25 Estimate £'000
EMPLOYEES	0	0	25	25
PREMISES	121	84	84	84
SUPPLIES AND SERVICES	6	2	2	4
TRANSFER PAYMENTS	(108)	(23)	(54)	(59)
CAPITAL CHARGES	0	0	0	42
TOTAL EXPENDITURE	19	63	57	96
RENTS	(127)	(103)	(103)	(105)
TOTAL INCOME	(127)	(103)	(103)	(105)
CONTRIBS TO (FROM) RESERVES	55	0	0	0
NET EXPENDITURE / (INCOME)	<u>(53)</u>	<u>(40)</u>	<u>(46)</u>	<u>(9)</u>

BUDGET VARIATIONS

	£'000	£'000
2023/24 Original Estimate	(40)	(40)
Variation in pay, pension (IAS19) & support service recharges	25	25
Movement in projected income	(31)	(36)
Reallocation of capital charges	0	42
2023/24 Probable Out-turn	<u>(46)</u>	
2024/25 Original Estimate		<u>(9)</u>

PRIVATE SECTOR HOUSING

Providing a service that improves people's health by ensuring satisfactory living conditions in private sector housing through exercising statutory duties to require repair and improvement of sub-standard, privately-rented housing and helping to provide assistance where they are owned in keeping with national guidance.

BUDGET ANALYSIS

	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
EMPLOYEES	66	67	100	99
SUPPLIES AND SERVICES	0	1	1	1
SUPPORT SERVICES	4	5	5	40
TOTAL EXPENDITURE	70	73	106	140
FEES AND CHARGES	(40)	(29)	(29)	(19)
TOTAL INCOME	(40)	(29)	(29)	(19)
CONTRIBS TO (FROM) RESERVES	53	0	0	0
NET EXPENDITURE / (INCOME)	<u>83</u>	<u>44</u>	<u>77</u>	<u>121</u>

BUDGET VARIATIONS

	£'000	£'000
2023/24 Original Estimate	44	44
Variation in pay, pension (IAS19) & support service recharges	33	67
Reduced projected income from HMO licences	0	10
2023/24 Probable Out-turn	<u>77</u>	
2024/25 Original Estimate		<u>121</u>

MEALS AT HOME

Providing a hot and frozen lunchtime meal service to vulnerable residents within the Borough. To provide an evening tea meal and an optional sandwich service.

BUDGET ANALYSIS

	2022/23 Actual £'000	2023/24 Original Estimate £'000	2023/24 Probable Out-turn £'000	2024/25 Estimate £'000
EMPLOYEES	60	65	98	98
TRANSPORT	9	10	10	10
SUPPLIES AND SERVICES	61	62	63	58
SUPPORT SERVICES	32	39	39	41
TOTAL EXPENDITURE	162	176	210	207
CONTRIBS FROM OTHER AGENCIES	(20)	(19)	(20)	(22)
SALES	(116)	(144)	(144)	(145)
FEES AND CHARGES	(1)	(3)	(3)	(3)
RECHARGES	(6)	(4)	(4)	(5)
TOTAL INCOME	(143)	(170)	(171)	(175)
CONTRIBS TO (FROM) RESERVES	0	0	0	0
NET EXPENDITURE / (INCOME)	<u>19</u>	<u>6</u>	<u>39</u>	<u>32</u>

BUDGET VARIATIONS

	£'000	£'000
2023/24 Original Estimate	6	6
Variation in pay, pension (IAS19) & support service recharges	33	35
Reduced income net of cost of food	1	0
Increased income from changes to tariffs/volumes	0	(6)
Contribution From SCC	(1)	(3)
2023/24 Probable Out-turn	<u>39</u>	
2024/25 Original Estimate		<u>32</u>

ROUTE CALL

Working to provide and develop a range of transport and mobility services for residents who need it.

BUDGET ANALYSIS

	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
EMPLOYEES	202	253	165	165
TRANSPORT	63	67	67	70
SUPPLIES AND SERVICES	8	8	8	8
SUPPORT SERVICES	126	152	152	197
CAPITAL CHARGES	26	26	26	24
TOTAL EXPENDITURE	425	506	418	464
GOVERNMENT GRANTS	(7)	(6)	(6)	(6)
CONTRIBS FROM OTHER AGENCIES	(44)	(38)	(38)	(38)
FEES AND CHARGES	(40)	(51)	(51)	(53)
TOTAL INCOME	(91)	(95)	(95)	(97)
CONTRIBS TO (FROM) RESERVES	2	2	2	2
NET EXPENDITURE / (INCOME)	<u>336</u>	<u>413</u>	<u>325</u>	<u>369</u>

BUDGET VARIATIONS

	£'000	£'000
2023/24 Original Estimate	413	413
Variation in pay, pension (IAS19) & support service recharges	(88)	(43)
Increased transport recharges	0	3
Increased income from changes to tariffs	0	(2)
Reallocation of capital charges	0	(2)
2023/24 Probable Out-turn	<u>325</u>	
2024/25 Original Estimate		<u>369</u>

COMMUNITY ALARM

Promoting and operating a personal alarm service for residents.

BUDGET ANALYSIS

	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
EMPLOYEES	62	59	101	101
TRANSPORT	7	8	8	8
SUPPLIES AND SERVICES	47	46	46	46
SUPPORT SERVICES	64	78	78	20
TOTAL EXPENDITURE	180	191	233	175
SALES	(13)	(8)	(8)	(9)
FEES AND CHARGES	(185)	(207)	(207)	(216)
TOTAL INCOME	(198)	(215)	(215)	(225)
CONTRIBS TO (FROM) RESERVES	4	4	4	4
NET EXPENDITURE / (INCOME)	<u>(14)</u>	<u>(20)</u>	<u>22</u>	<u>(46)</u>

BUDGET VARIATIONS

	£'000	£'000
2023/24 Original Estimate	(20)	(20)
Variation in pay, pension (IAS19) & support service recharges	42	(16)
Increased sales volumes	0	(1)
Increased income from Community alarm charges	0	(9)
2023/24 Probable Out-turn	<u>22</u>	
2024/25 Original Estimate		<u>(46)</u>

DISABLED FACILITIES GRANT

Provide and administer Disabled Facilities Grants and the Handyman services.

BUDGET ANALYSIS

	2022/23 Actual £'000	2023/24 Original Estimate £'000	2023/24 Probable Out-turn £'000	2024/25 Estimate £'000
EMPLOYEES	149	159	164	164
SUPPLIES AND SERVICES	10	0	0	0
SUPPORT SERVICES	9	9	9	15
TOTAL EXPENDITURE	168	168	173	179
CONTRIBS FROM OTHER AGENCIES	(33)	(37)	(37)	(37)
FEES AND CHARGES	(27)	(15)	(15)	(15)
TOTAL INCOME	(60)	(52)	(52)	(52)
CONTRIBS TO (FROM) RESERVES	0	(25)	(25)	(25)
NET EXPENDITURE / (INCOME)	<u>108</u>	<u>91</u>	<u>96</u>	<u>102</u>

BUDGET VARIATIONS

	£'000	£'000
2023/24 Original Estimate	91	91
Variation in pay, pension (IAS19) & support service recharges	5	11
2023/24 Probable Out-turn	<u>96</u>	
2024/25 Original Estimate		<u>102</u>

COMMUNITY CENTRE

Operating the Community & Wellbeing Centre which provides a range of services to the community.

BUDGET ANALYSIS

	2022/23 Actual £'000	2023/24 Original Estimate £'000	2023/24 Probable Out-turn £'000	2024/25 Estimate £'000
EMPLOYEES	251	229	323	323
PREMISES	101	90	89	95
SUPPLIES AND SERVICES	47	17	37	29
SUPPORT SERVICES	128	155	155	253
CAPITAL CHARGES	148	148	148	57
TOTAL EXPENDITURE	675	639	752	757
CONTRIBS FROM OTHER AGENCIES	(60)	0	0	0
SALES	(41)	(45)	(135)	(143)
FEES AND CHARGES	(70)	(149)	(149)	(169)
TOTAL INCOME	(171)	(194)	(284)	(312)
CONTRIBS TO (FROM) RESERVES	40	2	2	2
NET EXPENDITURE / (INCOME)	<u>544</u>	<u>447</u>	<u>470</u>	<u>447</u>

BUDGET VARIATIONS

	£'000	£'000
2023/24 Original Estimate	447	447
Variation in pay, pension (IAS19) & support service recharges	94	192
Building running costs	(1)	5
Centralisation of Provisions costs for Catering Hub	20	12
Centralisation of Catering Hub income	(90)	(118)
Reallocation of capital charges	0	(91)
2023/24 Probable Out-turn	<u>470</u>	
2024/25 Original Estimate		<u>447</u>

HEALTH AND WELLBEING

Includes health and wellbeing services, sports and leisure development.

BUDGET ANALYSIS

	2022/23 Actual £'000	2023/24 Original Estimate £'000	2023/24 Probable Out-turn £'000	2024/25 Estimate £'000
EMPLOYEES	205	230	245	147
PREMISES	3	0	0	0
SUPPLIES AND SERVICES	95	67	67	34
SUPPORT SERVICES	55	63	63	107
TOTAL EXPENDITURE	358	360	375	288
GOVERNMENT GRANTS	(105)	0	0	0
CONTRIBS FROM OTHER AGENCIES	(190)	(130)	(130)	(10)
FEES AND CHARGES	(3)	(2)	(2)	(2)
TOTAL INCOME	(298)	(132)	(132)	(12)
CONTRIBS TO (FROM) RESERVES	66	(11)	(10)	(11)
NET EXPENDITURE / (INCOME)	<u>126</u>	<u>217</u>	<u>233</u>	<u>265</u>

BUDGET VARIATIONS

	£'000	£'000
2023/24 Original Estimate	217	217
Variation in pay, pension (IAS19) & support service recharges	15	(39)
Reduction in work from external partners	0	87
Change in reserve contributions	1	0
2023/24 Probable Out-turn	<u>233</u>	
2024/25 Original Estimate		<u>265</u>

SUPPORT FOR VOLUNTARY ORGANISATIONS

Support for local voluntary sector and volunteering activity.

BUDGET ANALYSIS				
	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
PREMISES	125	123	123	123
SUPPLIES AND SERVICES	82	84	84	84
SUPPORT SERVICES	39	46	47	43
TOTAL EXPENDITURE	246	253	254	250
FEES AND CHARGES	(4)	(4)	(4)	(4)
RENTS	(3)	(3)	(4)	(3)
TOTAL INCOME	(7)	(7)	(8)	(7)
CONTRIBS TO (FROM) RESERVES	0	0	0	0
NET EXPENDITURE / (INCOME)	<u>239</u>	<u>246</u>	<u>246</u>	<u>243</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	246	246
Variation in pay, pension (IAS19) & support service recharges	1	(3)
Sundry Variations	(1)	0
2023/24 Probable Out-turn	<u>246</u>	
2024/25 Original Estimate		<u>243</u>

EPSOM PLAYHOUSE

Managing Epsom Playhouse and the Myers Studio.

BUDGET ANALYSIS				
	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
EMPLOYEES	356	363	373	373
PREMISES	251	190	221	259
SUPPLIES AND SERVICES	1,090	827	827	852
SUPPORT SERVICES	203	241	241	216
CAPITAL CHARGES	79	79	79	101
TOTAL EXPENDITURE	1,979	1,700	1,741	1,801
SALES	(886)	(925)	(925)	(953)
FEES AND CHARGES	(657)	(451)	(451)	(495)
TOTAL INCOME	(1,543)	(1,376)	(1,376)	(1,448)
CONTRIBS TO (FROM) RESERVES	0	14	14	14
NET EXPENDITURE / (INCOME)	<u>435</u>	<u>338</u>	<u>379</u>	<u>367</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	338	338
Variation in pay, pension (IAS19) & support service recharges	10	(15)
Increased premises costs	31	69
Increased input cost of higher sales	0	25
Increased ticket sale and letting income	0	(72)
Capital charges	0	22
2023/24 Probable Out-turn	<u>379</u>	
2024/25 Original Estimate		<u>367</u>

RAINBOW LEISURE CENTRE

To monitor and manage the Rainbow Leisure Centre Contract.

BUDGET ANALYSIS				
	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
SUPPLIES AND SERVICES	10	50	50	50
SUPPORT SERVICES	9	10	10	11
CAPITAL CHARGES	367	367	367	352
TOTAL EXPENDITURE	386	427	427	413
CONTRACT INCOME	(338)	(381)	(381)	(381)
TOTAL INCOME	(338)	(381)	(381)	(381)
NET EXPENDITURE / (INCOME)	<u>48</u>	<u>46</u>	<u>46</u>	<u>32</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	46	46
Variation in pay, pension (IAS19) & support service recharges	0	1
Reallocation of capital charges	0	(15)
2023/24 Probable Out-turn	<u>46</u>	
2024/25 Original Estimate		<u>32</u>

BOURNE HALL

Providing a balance of community, cultural and commercial activities at Bourne Hall.

BUDGET ANALYSIS	2022/23	2023/24	2023/24	2024/25
	Actual	Original Estimate	Probable Out-turn	Estimate
	£'000	£'000	£'000	£'000
EMPLOYEES	231	283	261	262
PREMISES	343	273	274	336
SUPPLIES AND SERVICES	46	7	(13)	23
SUPPORT SERVICES	78	115	115	43
CAPITAL CHARGES	241	241	241	117
TOTAL EXPENDITURE	939	919	878	781
CONTRIBS FROM OTHER AGENCIES	(130)	(101)	(101)	(111)
SALES	(75)	(81)	0	0
FEES AND CHARGES	(172)	(197)	(197)	(229)
TOTAL INCOME	(377)	(379)	(298)	(340)
CONTRIBS TO (FROM) RESERVES	24	5	5	5
NET EXPENDITURE / (INCOME)	<u>586</u>	<u>545</u>	<u>585</u>	<u>446</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	545	545
Variation in pay, pension (IAS19) & support service recharges	(22)	(93)
Capital charges	0	(124)
Transfer of Museum running costs	0	3
Building maintenance & running costs	(19)	76
Additional income from increased fees and charges	0	(32)
Transfer of Income to Catering Hub	81	81
Library Contribution from SCC	0	(10)
2023/24 Probable Out-turn	<u>585</u>	
2024/25 Original Estimate		<u>446</u>

MUSEUM

To provide a museum service through which residents and visitors of all ages and backgrounds can learn about the history of Epsom & Ewell.

BUDGET ANALYSIS				
	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
EMPLOYEES	61	61	62	62
SUPPLIES AND SERVICES	16	16	16	13
SUPPORT SERVICES	146	150	150	157
TOTAL EXPENDITURE	223	227	228	232
FEES AND CHARGES	(1)	(4)	(4)	(4)
TOTAL INCOME	(1)	(4)	(4)	(4)
CONTRIBS TO (FROM) RESERVES	0	0	0	0
NET EXPENDITURE / (INCOME)	<u>222</u>	<u>223</u>	<u>224</u>	<u>228</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	223	223
Variation in pay, pension (IAS19) & support service recharges	1	8
Transfer of some service costs to Bourne Hall	0	(3)
2023/24 Probable Out-turn	<u>224</u>	
2024/25 Original Estimate		<u>228</u>

EWELL COURT HOUSE

To manage the use of Ewell Court House.

BUDGET ANALYSIS				
	2022/23 Actual £'000	2023/24 Original Estimate £'000	2023/24 Probable Out-turn £'000	2024/25 Estimate £'000
PREMISES	82	83	67	82
SUPPLIES AND SERVICES	5	4	7	5
SUPPORT SERVICES	56	67	67	64
CAPITAL CHARGES	30	30	30	34
TOTAL EXPENDITURE	173	184	171	185
CONTRIBS FROM OTHER AGENCIES	(11)	(4)	(4)	(4)
FEES AND CHARGES	(19)	(51)	(52)	(51)
RENTS	(71)	(93)	(93)	(95)
TOTAL INCOME	(101)	(148)	(149)	(150)
CONTRIBS TO (FROM) RESERVES	0	0	0	0
NET EXPENDITURE / (INCOME)	<u>72</u>	<u>36</u>	<u>22</u>	<u>35</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	36	36
Variation in pay, pension (IAS19) & support service recharges	0	(3)
Building maintenance and operational costs	(13)	(1)
Change in Capital charges	0	4
Changes to letting income and service charges	(1)	(2)
Sundry variations	0	1
2023/24 Probable Out-turn	<u>22</u>	
2024/25 Original Estimate		<u>35</u>

PRECEPTING/LEVYING BODIES

The Council's share of costs for operating Nonsuch Park & Mansion House and Epsom & Walton Downs.

BUDGET ANALYSIS				
	2022/23 Actual	2023/24 Original Estimate	2023/24 Probable Out-turn	2024/25 Estimate
	£'000	£'000	£'000	£'000
NONSUCH PARK JOINT MANAGEMENT COMMITTEE	107	113	113	120
EPSOM & WALTON DOWNS CONSERVATORS	260	275	275	292
TOTAL EXPENDITURE	367	388	388	412
CONTRIBS TO (FROM) RESERVES	0	0	0	0
NET EXPENDITURE / (INCOME)	<u>367</u>	<u>388</u>	<u>388</u>	<u>412</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	388	388
Increased contributions to precepting bodies	0	24
2023/24 Probable Out-turn	<u>388</u>	
2024/25 Original Estimate		<u>412</u>

LICENSING & PLANNING POLICY COMMITTEE

BUDGET SUMMARY				
	2022/23	2023/24	2023/24	2024/25
	Actual	Original	Probable	Estimate
	£'000	Estimate	Out-turn	£'000
DEVELOPMENT CONTROL	699	500	728	690
PLANNING POLICY	426	340	359	526
PLANNING POLICY & DEVELOPMENT MANAGEMENT	1,125	840	1,087	1,216
 LICENSING	 (278)	 (152)	 (237)	 21
TOTAL NET REQUIREMENT	847	688	850	1,237

GROSS TO NET BUDGET 2024/25				
	Gross	Gross	Reserves	Net
	£'000	Income	to/(from)	£'000
		£'000	£'000	
DEVELOPMENT CONTROL	1,319	(585)	(44)	690
PLANNING POLICY	633	(15)	(92)	526
LICENSING	542	(521)	0	21
TOTAL NET REQUIREMENT	2,494	(1,121)	(136)	1,237

DEVELOPMENT CONTROL

Dealing with planning applications and related functions.

BUDGET ANALYSIS				
	2022/23 Actual £'000	2023/24 Original Estimate £'000	2023/24 Probable Out-turn £'000	2024/25 Estimate £'000
EMPLOYEES	671	693	737	839
SUPPLIES AND SERVICES	110	17	26	27
SUPPORT SERVICES	374	450	450	453
TOTAL EXPENDITURE	1,155	1,160	1,213	1,319
CONTRIBS FROM OTHER AGENCIES	(338)	0	0	0
SALES	(3)	(4)	(4)	(4)
FEES AND CHARGES	(374)	(656)	(456)	(581)
INCOME	(1,142)	(660)	(460)	(585)
CONTRIBS TO (FROM) RESERVES	686	0	(25)	(44)
NET EXPENDITURE / (INCOME)	<u>699</u>	<u>500</u>	<u>728</u>	<u>690</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	500	500
Variation in pay, pension (IAS19) & support service recharges	44	89
New planning officer	0	60
Reserve funding of temporary enforcement officer	(16)	0
Reserve funding of new planning officer	0	(35)
Planning industry information subscriptions	9	9
Reserve funding of subscriptions	(9)	(9)
Reduced income from planning applications	200	0
Income from new Fast Track service	0	(25)
Reduction in planning income budget	0	100
Sundry Variances	0	1
2023/24 Probable Out-turn	<u>728</u>	
2024/25 Original Estimate		<u>690</u>

PLANNING POLICY

Producing planning policy for development in the Borough and providing associated advice.

In addition to the annual revenue budget below, the Licensing & Planning Policy Committee also manages a Local Plan project budget, as previously approved at Strategy & Resources Committee.

BUDGET ANALYSIS

	2022/23 Actual £'000	2023/24 Original Estimate £'000	2023/24 Probable Out-turn £'000	2024/25 Estimate £'000
EMPLOYEES	404	341	499	388
SUPPLIES AND SERVICES	398	(7)	(7)	23
SUPPORT SERVICES	47	55	55	222
TOTAL EXPENDITURE	849	389	547	633
GOVERNMENT GRANTS	(312)	0	0	(15)
INCOME	(393)	0	0	(15)
CONTRIBS TO (FROM) RESERVES	(30)	(49)	(188)	(92)
NET EXPENDITURE / (INCOME)	<u>426</u>	<u>340</u>	<u>359</u>	<u>526</u>

BUDGET VARIATIONS

	£'000	£'000
2023/24 Original Estimate	340	340
Variation in pay, pension (IAS19) & support service recharges	19	186
Grant income target for Environment & Sustainability Project Officer	0	(15)
Allocation of grant income target	0	15
Agreed temporary staff to support local plan	111	0
Drawdown from reserves to fund temporary staff	(111)	0
Changes to CIL Officer post	28	28
Drawdown from CIL reserve to fund staff changes	(28)	(28)
New CIL monitoring software	0	15
Drawdown from CIL reserve to fund new software	0	(15)
2023/24 Probable Out-turn	<u>359</u>	
2024/25 Original Estimate		<u>526</u>

LICENSING

Managing the licensing function within the Council, in keeping with statutory obligations.

BUDGET ANALYSIS				
	2022/23 Actual £'000	2023/24 Original Estimate £'000	2023/24 Probable Out-turn £'000	2024/25 Estimate £'000
EMPLOYEES	194	170	269	352
SUPPLIES AND SERVICES	28	5	20	23
SUPPORT SERVICES	31	35	35	167
TOTAL EXPENDITURE	254	210	324	542
GOVERNMENT GRANTS	(8)	0	0	0
FEES AND CHARGES	(531)	(362)	(561)	(521)
TOTAL INCOME	(539)	(362)	(561)	(521)
CONTRIBS TO (FROM) RESERVES	7	0	0	0
NET EXPENDITURE / (INCOME)	<u>(278)</u>	<u>(152)</u>	<u>(237)</u>	<u>21</u>

BUDGET VARIATIONS	£'000	£'000
2023/24 Original Estimate	(152)	(152)
Variation in pay, pension (IAS19) & support service recharges	99	296
Increased cost of driver checks	0	0
Additional equipment costs	0	18
Income funding increased equipment costs	15	0
Increased licensing income	(15)	0
Increase in fees and charges in line with MTFS 6% target	(110)	0
Increase in income to fund additional resource	0	(17)
Additional income identified through financial sustainability proposals	(74)	(74)
Increase in fees and charges income	0	(50)
2023/24 Probable Out-turn	<u>(237)</u>	
2024/25 Original Estimate		<u>21</u>

CAPITAL PROGRAMME

2024/25 to 2028/29

Summary Indicative 5-Year Capital Programme

Committee	Proposed Budget 2024/25 £'000	Indicative Forecast 2025/26 £'000	Indicative Forecast 2026/27 £'000	Indicative Forecast 2027/28 £'000	Indicative Forecast 2028/29 £'000	Deferred from prior years £'000	Total 2024/25- 2028/29 £'000
Strategy and Resources	300	180	50	135	50	170	885
Environment	440	175	40	40	0	1,505	2,200
Community & Wellbeing	1,211	885	855	785	955	1,484	6,175
Licensing & Planning Policy	0	0	0	0	0	0	0
Total	1,951	1,240	945	960	1,005	3,159	9,260

Financing of Indicative Capital Programme

	Proposed Budget 2024/25 £'000	Indicative Forecast 2025/26 £'000	Indicative Forecast 2026/27 £'000	Indicative Forecast 2027/28 £'000	Indicative Forecast 2028/29 £'000	Deferred from prior years £'000	Total 2024/25- 2028/29 £'000
Capital Receipts	666	0	0	0	0	1,929	2,595
Planned Revenue Contribution	500	455	160	175	220	1,230	2,740
Disabled Facilities Grants	785	785	785	785	785	0	3,925
Revenue Reserves	0	0	0	0	0	0	0
Community Infrastructure Levy Receipts	0	0	0	0	0	0	0
S106 Receipts	0	0	0	0	0	0	0
Total	1,951	1,240	945	960	1,005	3,159	9,260

Budgets for 2025/26 to 2028/29 are indicative forecasts, based on the Council's Asset Management Plan. These budgets will be subject to future capital proposals being produced and approval each year through the Council's capital programme setting process.

Indicative 5-Year Capital Programme

	Proposed Budget 2024/25	Indicative Forecast 2025/26	Indicative Forecast 2026/27	Indicative Forecast 2027/28	Indicative Forecast 2028/29	Deferred from prior years	Total 2024/25- 2028/29
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Strategy and Resources Committee							
Provisional ICT budget	250	140	50	50	50	0	540
Cox Lane Centre	0	0	0	0	0	80	80
Longmead Depot	50	40	0	0	0	40	130
Ewell Court House	0	0	0	85	0	50	135
Total Strategy & Resources Committee	300	180	50	135	50	170	885
Environment Committee							
Ashley Centre Multi Storey Car Park	240	0	0	0	0	780	1,020
Auriol Pavilion	0	0	0	0	0	110	110
Cemetery Public Conveniences	0	0	0	0	0	25	25
Gibraltar Recreation Ground Pavilion	0	0	40	0	0	0	40
Horton Country Park Public Conveniences	0	0	0	0	0	30	30
Hook Road Multi Storey Car Park	0	20	0	40	0	500	560
Poole Road Pavilion - Harrier Centre	0	155	0	0	0	60	215
Streetlight replacement phase 2	200	0	0	0	0	0	200
Total Environment Committee	440	175	40	40	0	1,505	2,200
Community & Wellbeing Committee							
Disabled Facilities Grant Programme	785	785	785	785	785	0	3,925
Bourne Hall	306	0	0	0	20	970	1,296
Epsom Playhouse	0	100	70	0	150	375	695
Horton Country Park West Park Cottage	0	0	0	0	0	40	40
Wellbeing Centre	120	0	0	0	0	99	219
Total Community & Wellbeing Committee	1,211	885	855	785	955	1,484	6,175
Total 5-Year Indicative Capital Programme	1,951	1,240	945	960	1,005	3,159	9,260

Note: Town Hall works are not included in this table as these are subject to a separate assessment of the site, to be presented to S&R Committee in March 2024.

Budgets for 2024/25 to 2027/28 are indicative forecasts, based on the Council's Asset Management Plan. These budgets will be subject to future capital proposals being produced and approval each year through the Council's capital programme setting process.