



Answers to FAQs

Q1 What vacancies does Epsom & Ewell Borough Council have?

All our jobs are advertised on www.surreyjobs.info.

An advert, role profile and person specification are available for all posts. Please follow the online instructions to apply.

If you do not have internet access and want to find out about our current vacancies, please contact HR on 01372 732116 . or email recruitment @epsom-ewell.gov.uk.

Q2 How can I apply for jobs?

The job details are available on www.surreyjobs.info. Please read the role profile and person specification carefully before completing the application form.

Q3 How do you decide who will be invited for interview?

After the closing date, the manager will assess all applications against the criteria detailed in the person specification. Those who most closely meet the criteria will be invited to attend for interview

Q4 Why do you want to see my passport or birth certificate?

Employers are required by law to ensure that all people who they employ have the right to work in the UK. Usually, the most convenient way to do this is to show your passport to the HR Business Advisor when you come for the interview.

Q5 Will you contact me when I send in my application?

If your application has been shortlisted we will contact you within 2 weeks of the closing date to invite you in for an interview. If you do not hear from us within 3 weeks of the closing date you must assume that your application has not been successful.