

# Democratic Services



## Making your views known



**Telephone number: 01372 732000**  
**[contactus@epsom-ewell.gov.uk](mailto:contactus@epsom-ewell.gov.uk)**

## **To make your views known to the Council**

- You can write or speak to any local Councillor.
- You can write (either as an individual or as a signatory to a petition) to the Town Hall and ask for your views to be passed to the appropriate Committee.
- You can attend any of the meetings shown overleaf and may, at the Chairman's discretion and subject to the following arrangements, speak on matters relevant to the agenda for the meeting. All meetings normally start at 7.30pm.

## **General information on speaking at meetings**

Details of what to do if you wish to speak at a particular committee meeting are below:

- You can find out what items are on the agenda for discussion at each of the meetings either by asking to see a copy at the Town Hall or Bourne Hall Reception area (papers are available 5 working days before the meeting), or by looking on the Council's Website ([www.epsom-ewell.gov.uk](http://www.epsom-ewell.gov.uk)).
- On planning applications, there are three categories of speaker. These are: objector, supporter and applicant/agent. If a number of people from the same category wish to speak on the same item, then that group must nominate a single speaker.
- For other Committees, if there is a large number of people wishing to speak on a particular item, speakers will normally be chosen on a first-come, first-served basis, subject to the need to allow a representative cross section of views to be heard.
- If you are invited to speak to the Committee you will be shown to a seat in the Council Chamber. The Chairman will have a list of people who wish to speak and will invite you to speak when the item is reached on the agenda. Each speaker will be allowed up to 3 minutes speaking time and a microphone will be provided so you do not need to have a loud voice. If you speak for longer than 3 minutes, or seek to raise matters not relevant to the agenda, you may be stopped by the Committee Chairman and asked to return to your seat.
- If you attend a committee meeting, a number of copies of the agenda and other papers will be available on the night, free of charge.
- People who are speaking at a meeting should meet in the reception area before the meeting starts and they will be directed to the Chamber or Committee room.
- Any members of the public who have difficulty accessing the public gallery, may sit at the rear of the Chamber. Please ask at reception before the meeting starts for assistance to the lifts.

## Forthcoming Committee Meetings in 2009 and 2010

Committee and what it deals with	Meeting dates 2009/10	If you wish to speak at the meeting
<p><b>Planning Committee</b>  <i>Planning applications</i>  <i>Tree preservation orders</i></p>	<p><b>2009</b>            21 May            18 June            16 July            3 September            8 October            12 November            10 December</p> <p><b>2010</b>            21 January            18 February            18 March            15 April</p>	<p>You should come to the Town Hall reception desk between 6pm and 7pm on the day of the meeting and register your wish to speak. Say whether you wish to speak for or against a planning application. Normally, a maximum of 3 speakers will be allowed for each agenda item.</p>
<p><b>Leisure Committee</b>  <i>Parks, Open Spaces &amp; Countryside</i>  <i>Allotments</i>  <i>Sports &amp; Leisure &amp; Youth issues</i>  <i>Epsom Playhouse,</i>  <i>Bourne Hall &amp; the Museum</i>  <i>Ewell Court House</i>  <i>The Rainbow Centre</i>  <i>The Ebbisham Centre</i></p>	<p><b>2009</b>            6 July            26 October</p> <p><b>2010</b>            20 January            29 March</p>	<p>Telephone the Committee administrator (01372 732123) by 12 noon on the day of the meeting and explain which item you would like to speak on. Normally, no more than 4 speakers will be allowed on each agenda item.</p>
<p><b>Environment Committee</b>  <i>Public Car Parks</i>  <i>Taxi Licensing policy</i>  <i>Environmental Improvements</i>  <i>Planning &amp; Transport policy</i>  <i>Community Safety</i>  <i>Refuse, Recycling &amp; Street Cleansing</i></p>	<p><b>2009</b>            1 July            21 October</p> <p><b>2010</b>            25 January            24 March</p>	<p>Telephone the Committee administrator (01372 732122) by 12 noon on the day of the meeting and explain which item you would like to speak on. Normally, no more than 4 speakers will be allowed on each agenda item.</p>
<p><b>Social Committee</b>  <i>Housing policy</i>  <i>Environmental Health</i>  <i>Wider health matters</i>  <i>Cemetery</i>  <i>Personal Social Services (e.g. Meals on Wheels, Day Centres etc)</i></p>	<p><b>2009</b>            2 July            5 November</p> <p><b>2010</b>            28 January            8 April</p>	<p>Telephone the Committee administrator (01372 732123) by 12 noon on the day of the meeting and explain which item you would like to speak on. Normally, no more than 4 speakers will be allowed on each agenda item.</p>

Committee and what it deals with	Meeting dates 2009/10	If you wish to speak at the meeting
<p><b>Scrutiny Committee</b>  <i>15 minutes are set aside at the start of each meeting at which members of the public may speak or ask questions on any topic, including items not on the agenda, subject to the Chairman's discretion</i></p>	<p><b>2009</b>            17 June            8 July            18 November</p> <p><b>2010</b>            3 February            7 April</p>	<p>Telephone the Scrutiny Officer, (01372 732154) by 12 noon on the day of the meeting and explain what subject you wish to speak on.</p>
<p><b>Strategy &amp; Resources Committee</b>  <i>Finance &amp; Council Tax            Property matters            Council organisation            Corporate Governance            Community Strategies            Economic Development</i></p>	<p><b>2009</b>            30 June            29 September            10 November</p> <p><b>2010</b>            26 January            30 March</p>	<p>Telephone the Committee administrator (01372 732124) by 12 noon on the day of the meeting and explain which item you would like to speak on. Normally, no more than 4 speakers will be allowed on each agenda item.</p>
<p><b>Nonsuch Park Joint Management Committee</b></p> <p>Meets at the Mansion House, Nonsuch Park at 10am</p>	<p><b>2009</b>            23 July            29 October</p> <p><b>2010</b>            21 January            22 April</p>	<p>Telephone the Committee administrator on 01372 732123 for details as to registration</p>

You may also, **at the Chairman's discretion** and **subject to the same conditions, speak at meetings of any Sub-Committees**. Licensing matters are dealt with by a separate Committee, representations at which are subject to statutory regulations which will be explained on request.