

**Town & Country Planning Act 1990 (as amended)
 Planning (Listed Buildings &
 Conservation Areas) Act 1990
 Application For Listed Building
 Consent Under Section 10**



Four completed copies of this form must be submitted to: Chief Planning Officer Epsom & Ewell Borough Council Town Hall, The Parade, Epsom, Surrey KT18 5BY Tel: 01372 732000	For office use only	
	Application Number	
	Date received	

I/We hereby apply to the Local Planning Authority for consent to the execution of works for the demolition/alteration/extension described in this application and on the attached plans and drawings to the Listed Building specified below.

1	Applicant Details				
Title		First name		Surname	
Address					
Town		County		Postcode	
Phone		e-mail			

2	Agent Details (if applicable)				
Title		First name		Surname	
Address					
Town		County		Postcode	
Phone		e-mail			

NOTES:

- 1) A local planning authority shall not entertain an application for Listed Building Consent unless it is accompanied by one or other of the following certificates signed by or on behalf of the applicant, that is to say:
 - a) a certificate stating that, in respect of every part of the land to which the application relates, the applicant either is the estate owner in respect of the fee simple or is entitled to a tenancy thereof;
 - b) a certificate stating what the applicant has given the requisite notice of the application to all persons (other than the applicant) who, at the beginning of the period of 21 days ending with the date of the application, were owners of any land to which the application relates, and setting out names of those persons, the addresses at which notice of the application was given to them respectively, and the date of service of each such notice;
 - c) a certificate stating that the applicant is unable to issue a certificate in accordance with either of the preceding sub-paragraphs, that he has given the requisite notice of the application to such one or more of the persons mentioned in the land preceding subparagraph as are specified in the certificate (setting out their names, the addresses at which notice of the application was given to them respectively, and the date of service of each such notice) and that he does not know the names and addresses of the remainder of those persons;



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- d) a certificate stating that the applicant is unable to issue a certificate in accordance with sub-paragraph (a) above and that he does not know the names and addresses of any of the persons mentioned in sub-paragraph (b) above.
- 2) Any such certificate as is mentioned in sub-paragraph (c) or sub-paragraph (d) of paragraph (1) above shall also contain a statement that the requisite notice of the application, as set out in the certificate, has on a date specified in the certificate (being a date not earlier than the beginning of the period mentioned in sub-paragraph (b) of paragraph (1) above) has been published in a local newspaper circulating in the locality in which the land in question is situated.

The requisite certificates and notices are in prescribed forms and will be supplied on request.

PART I

1)	Address of Listing Building	
2)	Particulars of the applicant's interest in the building (eg. owner, lessee, prospective purchaser etc.)	
3)	Grade of building approved by Secretary of State in Statutory List	
4)	What grants have been received or promised from public funds towards the cost of repairing and maintaining the building?	
5)	Purpose for which the building is used	
6)	Purpose for which the works are to be carried out	
7)	Name and address of Architect responsible for the design of the works	





PART II

Description of the works to be carried out

As shown on plans and drawings Nos.....

Signature of Applicant or Agent:.....

